

## Kiss and Ride Procedures: How does Kiss and Ride work?

The Canterbury Woods Kiss and Ride (K&R) is an area designated as a safe place for adults in private vehicles to load and unload students. The designated loop is located at the right of the building near Door #1. The K&R is separate from the school bus area, which helps schools avoid problems associated with cars passing buses, or cars parking in bus-only zones and fire lanes. It also establishes a pedestrian traffic pattern to keep students safe. **To ensure safety for everyone, the K&R rules must be followed when loading and unloading students.**

A school staff member will provide supervision for K&R from 9:00 to 9:20 am, and from 4:00 to 4:20 pm. Each family will receive a matching number on a green hanger for your rearview mirror and a numbered yellow cougar paw for each child that can be attached to your child's backpack.

We do ask that you pull up as far forward as possible before letting your child out along the loading/unloading area. Children should be ready to exit the vehicle, on the passenger side only, as quickly as possible. Please remain in the K&R lane at all times, making a left turn as you exit the school (you will be directed by a staff member). After 9:20 am, parents need to accompany the student via the front doors to the main office.

As you approach the parking lot in the afternoon, hang your number on the rearview mirror. The school buses enter the lot from Pontiac Drive and loop in front of the school; K&R must approach the school from Willet Drive to take a right turn into the parking lot. As you enter the lot, someone will record your number and call it into the school where the students are waiting. At that time your child will proceed to the K&R area. You are asked to pull up as far forward as possible in order to load the maximum number of cars as quickly and safely as possible. Drivers must remain in the car. Children should be able to enter the car and buckle the seatbelt independently. Parents arriving after 4:20 pm will need to park and pick up their child in the main office.

### **\*\*Reminders\*\***

- Queen Elizabeth is not a place to drop off or pick up students by car. Parents must come to the front of the building to drop off or pick up their children.
- Cars must stay in a single file line as they move to and from the K&R area. For the safety of the children, ***no passing*** will be permitted in the K&R area.
- Inclement weather presents an added safety concern for children who are privately transported. Extreme caution is necessary on rainy days when traffic is unusually heavy.
- Please be kind and patient when using K&R. It is important that all adults set a good example of cooperation and consideration for all of our children.
- Parent's carpooling other students must have that student's K&R number.
- Children will load and unload from the passenger side of the car only, so that they do not cross in front of the carpool cars.
- If items need to be loaded/unloaded from the trunk/back storage area, drivers must wait until they are at the end of the load/unloading area closest to the curb by the gym. Drivers will then unload the items while students remain on the sidewalk.

## Thank you for helping us keep children safe at CWES!